

## MUSICIANSHIP TRANSFER REQUEST FORM 2022:

Closing Date – 4.30 p.m.

Wednesday 31 August 2022

We regret that we cannot deal with queries before 1 September. All enquiries should be made by email to the relevant Transfer coordinator.

Student Name: \_\_\_\_\_

DOB \_\_\_\_\_ Key: \_\_\_\_\_

Telephone 1: \_\_\_\_\_ 2: \_\_\_\_\_

Parent Email: \_\_\_\_\_ (Print clearly)

\*Class in school: Primary \_\_\_\_\_ Secondary \_\_\_\_\_

(\*Application will not be processed without this information)

**Current CSM Class Code 2022/23:** \_\_\_\_\_

*Preferred Class Code (see options on list of classes)*

1 \_\_\_\_\_

2 \_\_\_\_\_

**Reason for requesting transfer:**

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Please note:

- Applications will be processed in the order of first-come first-served (Email timestamp/CSM office timestamp)
- Requests to transfer will be facilitated *where possible* at the discretion of the Transfer Co-ordinator
- **Applications to transfer to another class will be processed as soon as possible after 1st September**
- Requests to transfer can only be made by submission of a completed application form by email. Transfer by phone message cannot be considered
- An absence of more than 3 classes without written communication of valid reason *may* result in the musicianship place being withdrawn.
- The decision of the Transfer Co-ordinator is final

Please return completed form by email to the relevant Transfer coordinator

Please note that transfers may be requested between classes within the same boxed area only

Day(s)	Room	Time	Code	Transfer coordinator
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**Junior Infants Class**

Tuesday& Friday	Room 146 Room 146	15.30-16.15 16.00-16.45	J1 J1	<a href="mailto:maria.oconnor@mtu.ie">maria.oconnor@mtu.ie</a>
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**Senior Infants Classes**

Monday& Thursday	Room 146 Room 146	15.15-16.00 15.30-16.15	S1A S1A	<a href="mailto:edel.mcdonnell@mtu.ie">edel.mcdonnell@mtu.ie</a>
Monday& Wednesday	Room 147 Room 147	16.15-17.00 16.15-17.00	S1B S1B	<a href="mailto:edel.mcdonnell@mtu.ie">edel.mcdonnell@mtu.ie</a>
Monday& Wednesday	Room 146 Room 146	17.00-17.45 16.00-16.45	J2A J2A	<a href="mailto:anne.ralph@mtu.ie">anne.ralph@mtu.ie</a>
Tuesday& Thursday	Room 312 Room 146	16.00-16.45 17.00-17.45	J2B J2B	<a href="mailto:anne.ralph@mtu.ie">anne.ralph@mtu.ie</a>

**First Class**

Monday& Thursday	Room 146 Room 146	16.00-16.45 16.15-17.00	MP1A MP1A	<a href="mailto:irene.harte@mtu.ie">irene.harte@mtu.ie</a>
Tuesday& Friday	Room 146 Room 146	16.15-17.00 16.45-17.30	MP1B MP1B	<a href="mailto:irene.harte@mtu.ie">irene.harte@mtu.ie</a>
Monday& Wednesday	Room 147 Room 147	17.00-17.45 17.00-17.45	J3A J3A	<a href="mailto:maria.oconnor@mtu.ie">maria.oconnor@mtu.ie</a>
Tuesday& Friday	Room 146 Room 146	17.00-17.45 17.30-18.15	S2 S2	<a href="mailto:maria.oconnor@mtu.ie">maria.oconnor@mtu.ie</a>

**Second Class**

Tuesday	Room 146	18.00-19.00	S3A	<a href="mailto:stephen.lane@mtu.ie">stephen.lane@mtu.ie</a>
Friday	Room 312	15.30-16.30	J4	<a href="mailto:stephen.lane@mtu.ie">stephen.lane@mtu.ie</a>

**Third Class**

Monday	Room 147	17.45-18.45	MP3	<a href="mailto:edel.mcdonnell@mtu.ie">edel.mcdonnell@mtu.ie</a>
Wednesday	Room 146	17.45-18.45	J5B	<a href="mailto:edel.mcdonnell@mtu.ie">edel.mcdonnell@mtu.ie</a>
Thursday	Room 147	17.30-18.30	J5A	<a href="mailto:edel.mcdonnell@mtu.ie">edel.mcdonnell@mtu.ie</a>

**Fourth Class**

Monday	Room 312	18.15-19.15	S5	<a href="mailto:edel.sullivan@mtu.ie">edel.sullivan@mtu.ie</a>
Tuesday	Room 147	16.15-17.15	MP4A	<a href="mailto:edel.sullivan@mtu.ie">edel.sullivan@mtu.ie</a>
Wednesday	Room 212	16.15-17.15	MP4B	<a href="mailto:edel.sullivan@mtu.ie">edel.sullivan@mtu.ie</a>
Wednesday	Room 147	18.00-19.00	J6	<a href="mailto:edel.sullivan@mtu.ie">edel.sullivan@mtu.ie</a>

**Fifth Class**

Monday	Room 147	19.00-20.00	MP5A	<a href="mailto:edel.sullivan@mtu.ie">edel.sullivan@mtu.ie</a>
Tuesday	Room 312	16.45-17.45	MP5B	<a href="mailto:edel.sullivan@mtu.ie">edel.sullivan@mtu.ie</a>
Wednesday	Room 312	15.45-16.45	J7	<a href="mailto:edel.sullivan@mtu.ie">edel.sullivan@mtu.ie</a>
Thursday	Room 147	16.30-17.30	S6	<a href="mailto:edel.sullivan@mtu.ie">edel.sullivan@mtu.ie</a>
Friday	Room 312	16.30-17.30	M4A	<a href="mailto:edel.sullivan@mtu.ie">edel.sullivan@mtu.ie</a>

**Sixth Class**

Monday	Room 312	17.15-18.15	J8	<a href="mailto:ber.twomey@mtu.ie">ber.twomey@mtu.ie</a>
Wednesday	Room 212	17.15-18.15	MP6A	<a href="mailto:ber.twomey@mtu.ie">ber.twomey@mtu.ie</a>
Thursday	Room 212	16.00-17.00	M5A	<a href="mailto:ber.twomey@mtu.ie">ber.twomey@mtu.ie</a>
Friday	Room 212	17.15-18.15	MP6B	<a href="mailto:ber.twomey@mtu.ie">ber.twomey@mtu.ie</a>

Day(s)	Room	Time	Code	Transfer coordinator
<b>Post Primary Classes</b>				
SM1 may transfer from A to B and B to C				
Thursday	Room 212	18.00-19.00	SM1A	<a href="mailto:edel.sullivan@mtu.ie">edel.sullivan@mtu.ie</a>
Tuesday	Room 147	18.35-19.35	SM1B	<a href="mailto:edel.sullivan@mtu.ie">edel.sullivan@mtu.ie</a>
Thursday	Room 147	18.45-19.45	SM1C	<a href="mailto:edel.sullivan@mtu.ie">edel.sullivan@mtu.ie</a>
SM2 may transfer from A to B				
Wednesday	Room 212	18.30-19.30	SM2A	<a href="mailto:stephen.lane@mtu.ie">stephen.lane@mtu.ie</a>
Friday	Room 312	18.45-19.45	SM2B	<a href="mailto:stephen.lane@mtu.ie">stephen.lane@mtu.ie</a>
SM3 and SM4 transfers may be requested to/from any classes within the same boxed area				
Thursday	Room 212	17.00-18.00	SM3A1	<a href="mailto:ber.twomey@mtu.ie">ber.twomey@mtu.ie</a>
Thursday	Room 212	19.15-20.15	SM3A2	<a href="mailto:ber.twomey@mtu.ie">ber.twomey@mtu.ie</a>
Tuesday	Room 312	17.45-18.45	SM4B	<a href="mailto:anne.ralph@mtu.ie">anne.ralph@mtu.ie</a>
Friday	Room 212	18.30-19.30	SM4A	<a href="mailto:anne.ralph@mtu.ie">anne.ralph@mtu.ie</a>
<b>Windwise</b>				
Wednesday&	Room 417	15.30-16.30	WW1A	<a href="mailto:ellen.galvin@mtu.ie">ellen.galvin@mtu.ie</a>
Friday	Room 417	15.30-16.30	WW1A	
Wednesday&	Room 417	16.30-17.30	WW1B	<a href="mailto:ellen.galvin@mtu.ie">ellen.galvin@mtu.ie</a>
Friday	Room 417	16.30-17.30	WW1B	
Wednesday&	Room 417	17.45-18.45	WW2A	<a href="mailto:ellen.galvin@mtu.ie">ellen.galvin@mtu.ie</a>
Friday	Room 417	17.45-18.45	WW2A	
Wednesday&	Room 417	18.45-19.45	WW2B	<a href="mailto:ellen.galvin@mtu.ie">ellen.galvin@mtu.ie</a>
Friday	Room 417	18.45-19.45	WW2B	
<b>As there are no alternatives to the following classes please contact the class teacher directly by email</b>				
Tuesday&	Room 146	15.30-16.15	J1	<a href="mailto:maria.oconnor@mtu.ie">maria.oconnor@mtu.ie</a>
Friday	Room 146	16.00-16.45	J1	
Monday&	Room 146	17.45-18.30	M1	<a href="mailto:irene.harte@mtu.ie">irene.harte@mtu.ie</a>
Wednesday	Room 146	17.00-17.45	M1	
Wednesday&	Room 212	15.30-16.15	MP2M	<a href="mailto:anne.ralph@mtu.ie">anne.ralph@mtu.ie</a>
Friday	Room 212	15.30-16.15	MP2M	
Monday&	Room 147	15.30-16.15	MX1	<a href="mailto:edel.mcdonnell@mtu.ie">edel.mcdonnell@mtu.ie</a>
Wednesday	Room 147	15.30-16.15	MX1	
Tuesday	Room 147	17.15-18.15	MX4	<a href="mailto:edel.mcdonnell@mtu.ie">edel.mcdonnell@mtu.ie</a>
Thursday	Room 147	15.30-16.30	MX5	<a href="mailto:irene.harte@mtu.ie">irene.harte@mtu.ie</a>
Friday	Room 212	16.15-17.15	MX6	<a href="mailto:anne.ralph@mtu.ie">anne.ralph@mtu.ie</a>
Friday	Room 312	17.30-18.30	MX7	<a href="mailto:stephen.lane@mtu.ie">stephen.lane@mtu.ie</a>
Thursday	Room 146	18.00-19.00	Junior Access	<a href="mailto:edel.sullivan@mtu.ie">edel.sullivan@mtu.ie</a>
Saturday	Room 146	11.30-12.15	Pocodot	<a href="mailto:anne.ralph@mtu.ie">anne.ralph@mtu.ie</a>
Tuesday	Room 312	19.00-20.00	SME	<a href="mailto:edel.sullivan@mtu.ie">edel.sullivan@mtu.ie</a>
<b>Pre-school classes</b>				
Tuesday	Room 147	<b>13.00-13.30</b>	K1A	<a href="mailto:edel.mcdonnell@mtu.ie">edel.mcdonnell@mtu.ie</a>
Tuesday	Room 147	<b>13.30-14.00</b>	K1B	<a href="mailto:edel.mcdonnell@mtu.ie">edel.mcdonnell@mtu.ie</a>
Wednesday	Room 147	<b>14.45-15.15</b>	K1C	<a href="mailto:edel.mcdonnell@mtu.ie">edel.mcdonnell@mtu.ie</a>
Saturday	Room 146	11.00-11.30	K1D	<a href="mailto:edel.mcdonnell@mtu.ie">edel.mcdonnell@mtu.ie</a>